**esynergy charity partner for the giving time initiative - 2023/24**

**Online application example questions**

***This document is intended to help you prepare your application before the 1st June 2023 when the application window opens. Applications can only be made through the online form. Applications by email will not be accepted.***

**Part 1 – eligibility checker**

**Question**

1. Is your organisation one of the following?

- UK registered charity

- Charitable Incorporated Organisation

2. Is your annual income between £100k-£500k?

3. Are you seeking funding support?

4. Has the work you want us to support already taken place?

5. Have you been established for more than two years?

6. Are your main activities any of the following:

- activity that takes place overseas including trips / overseas emergency appeals?

- animal welfare?

- campaigning and lobbying?

- religious works / proselytising?

**Part 2 application questions**

**Charity details**

1. Your charity’s legal name

2. Your charity’s working name if different

3. Charity registration number (8-10 digits)

4. Date when your charity was established

5. Charity website

*6.* Charity socials *Please tell us how we can find you on socials*

*7.* Organisation objectives **(**100 word limit) *These should match the objectives in your governing document*

*8.* Organisation activities **(**250 word limit) *Please outline the main activities of your organisation*

**Main contact people**

*We need the details for people we can talk to about this application and may work with.*

9. Main contact name

10. Main contact job title

11. Main contact email

12. Main contact phone

13. Name of the person responsible for IT in your organisation

**About your application**

*14.* Tell us about your current IT system and the problems / limitations you are experiencing **(**250 word limit) *Tell us about your IT infrastructure, the systems and applications you use, who uses them in your team, and how you use them to deliver your activities.*

*15.* Tell us about what an ideal IT set up would look like for you, and how you envisage us working with you to achieve this ideal scenario? (500 word limit) *Tell us about your ambitions and how you see IT helping you achieve your ambitions*

16. Tell us whether any of your activities might lend themselves to other types of London based volunteering based by our team? *i.e. non specialist support like the packing days described in the Separated Child Foundation case study on our website*(100 word limit)

**Your finances**

17. Tell us about your reserves policy. Are your unrestricted reserves (as at your last published accounts) in line with this policy? If not, tell us why? **(**100 word limit)

***I confirm that I am authorised to submit an application on behalf of my charity.***

**18.** Name of person submitting application